


COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission
must be amended with the Office of Public Records in SH-232.


(Signature of Traveler)

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): American Israel Education Foundation (AIEF)
2. Description of the trip: Please see attached
3. Dates of travel: August 12-20, 2017
4. Place of travel: Israel
5. Name and title of Senate invitees: Please see attached
6. I *certify* that the trip fits one of the following categories:
- ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
- ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
- ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
- ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B).

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of this trip.

- 13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

AIEF is a non-profit 501(c)(3) organization with the mission of providing educational programming about the U.S.-Israel relationship.

- 14. Briefly describe each sponsor's prior history of sponsoring congressional trips:**

Please see attached.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Please see attached.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="checked" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$2,319.58	\$1,344	\$966	\$2,456.14 Breakdown attached

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

b) The trip involves an event that is arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The trip will take place in Israel in order to educate participants about the U.S.-Israel relationship.

19. Name and location of hotel or other lodging facility:

Inbal Jerusalem, Sheraton Tel Aviv, Nof Ginosar Tiberias

20. Reason(s) for selecting hotel or other lodging facility:

Location and affordability

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
U.S. Congressional Staff
August 12-20**

Senate Invitees

Toni-Marie Higgins, Legislative Director, Sen. John Boozman (R-AR)
Katie Waldman, Press Secretary, Sen. Steve Daines (R-MT)
Matthew Jensen, Deputy Legislative Director, Sen. Orrin Hatch (R-UT)
Blake Souter, Legislative Assistant, Sen. Tim Kaine (D-VA)
Jared Jones, Military Legislative Assistant, Sen. Shelley Moore Capito (R-WV)
William Bode, Legislative Aide, Sen. Thom Tillis (R-NC)

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Addendum

The seminar will consist of discussions with Israeli government officials, military officers, Members of the Knesset, Palestinian representatives and U.S. officials, as well as site surveys of the northern border with Lebanon and Syria, the southern border with the Gaza Strip, and the security fence. The seminar also aims to provide the political, historic, and religious context to the current conflicts and issues facing Israel and the region. It will explore the connection the three monotheistic religions have with the land and the influence this connection has on today's struggles. In addition to formal meetings and briefings, the trip provides experiential opportunities to help better understand the geographical complications, the security implications, and the historic root causes of the current conflicts.

Founded in 1990, the American Israel Education Foundation (AIEF) is the charitable organization affiliated with AIPAC, America's pro-Israel lobby. The Foundation's fundamental purpose is to maintain and further the relationship between the U.S. and Israel. AIEF works to inform the public about Israel and the importance of the U.S.-Israel relationship, to expand public awareness about issues affecting the Middle East, and to encourage participation in public affairs, especially by young people. AIEF grants support innovative and award-winning programming that educates a wide array of participants, including college students, members of Congress and their staff, and political professionals.

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16. Other Expenses

Security: \$809.52 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$523.81 per person

-Honoraria for guest speakers

Travel Agency Commission: \$284 per person (single occupancy)

-AIEF pays an upcharge of 21% per room per night, split between our U.S. and Israeli travel vendors

Tour Guide: \$214.29 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Hotels for contract staff (tour guide, bus driver, security guards): \$157.14 per person

Meals for contract staff and speakers: \$152.38 per person

Room Rentals: \$142.86 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Transportation for individualized tour of Syrian/Israel border: \$47.62

Entrance Fees: \$42.86 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Transportation for Contract Guests and Speakers: \$28.57

Other: \$23.81 per person

-Briefing materials, miscellaneous

Photography: \$23.81 per person

-On each trip we take a group photo with a professional photographer

Tips: 5.48 per person

-It is customary to tip the driver and tour guide that accompany trip participants.

21. Per Diem

The expenses for lodging and meals are within the international per diems for Israel. The estimate for meal expenses includes the cost for meals, snacks, and water. It does not include alcohol, as we do not pay for alcohol per Senate ethics rules.